



WATAUGA COUNTY BOARD OF ELECTIONS

County Courthouse • 842 West King Street Boone, North Carolina 28607

DECEMBER 9, 2025

AGENDA

1. CALL TO ORDER
2. PLEDGE
3. APPROVAL OF MINUTES FROM NOVEMBER 14, 2025
4. NEW REGISTRATIONS AND STATISTICS
5. RECOGNITION OF OUTGOING BOARD MEMBER
6. DIRECTOR'S UPDATE
7. PUBLIC COMMENT
8. ADJOURNMENT



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County Board of Elections

The Watauga County Board of Elections met on Tuesday, December 9, 2025, at 5:00 p.m. in the County Administration Building located at 814 West King Street, Boone, NC 28607. Board Members in attendance were Members Leta Council, Pam Cline, Elaine Rothenberg and Secretary Terry Cirone. As Chairman Perry Yates was unable to attend, Secretary Cirone filled in as Acting Chairman. Also attending: Elections Director Matt Snyder and Deputy Director Donna Houck.

December 9, 2025

MINUTES

1. **CALL TO ORDER**

Acting Chairman Terry Cirone called the meeting to order.

2. **PLEDGE**

All present pledged allegiance to the flag

3. **APPROVAL OF MINUTES FROM NOVEMBER 14, 2025**

Member Rothenberg moved to approve the minutes from the November 14, 2025, meeting which was seconded by Member Cline. There was no discussion. The minutes were approved by a 4-0 vote.

4. **NEW REGISTRATIONS AND STATISTICS**

There were one hundred fifty-seven (157) new registrations from November 4, 2025, to December 9, 2025. There are a total of 44,443 voters in Watauga County of which 37,936 are active. Member Cline made a motion to accept the report, pending review, and the motion was seconded by Member Rothenberg. The motion passed 4-0.

5. **RECOGNITION OF OUTGOING BOARD MEMBER**

Former Board of Elections Chairman Eric Eller received a certificate of appreciation from Watauga County signed by Braxton Eggers for his years of service to the BOE. Director Snyder thanked Mr. Eller for his leadership, guidance and participation with the BOE. Having served since 2018, Mr. Eller dealt with numerous challenges to the voting process including a nationwide pandemic and more recently Hurricane Helene. Mr. Eller was gracious in his acceptance of the recognition and wished the current Board success in its future.

6. **DIRECTOR'S UPDATE**

Director Snyder reported on the following items:

- The thirty (30) day sort after the recent election (required by NC law) had been completed and uploaded to the state.
- MAT visits will begin in 2026. The first will be January 2nd at Foley Center and then Deerfield Ridge on January 7th.

- Candidate filing ends on December 19th at noon.
- Staff continues to work with the County Attorney and the IT department to summarize concerns and requests concerning the ES&S equipment to submit to Printelect.
- The 2026 calendar (with all election related activities) along with an additional second primary calendar was provided to the Board.
- The 2026 training schedule was provided to the Board.
- Staff is working on putting together early voting crews with chief judges in six (6) precincts.
- The Board was reminded about the January 26th and 27th NCSBE conference which BOE members can attend via Zoom.

7. PUBLIC COMMENT

There was no public comment provided at the meeting.

8. ADJOURNMENT

Member Councill made a motion to adjourn which was seconded by Member Rothenberg. The motion passed 4-0.

Perry Yates, Chair

Pam Cline, Member

Elaine Rothenberg, Member

Terry Cirone, Secretary

Leta Councill, Member

Matthew Snyder, Director